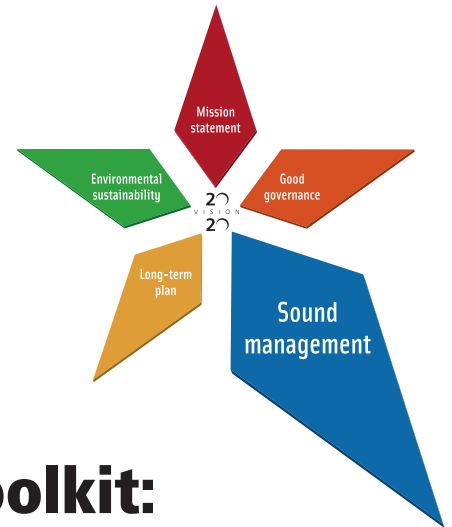


SOUND MANAGEMENT



Your Management Toolkit: Getting Management Right

Co-op management is both a challenging and rewarding experience, where effective day-to-day management of operations determines the success of the co-op. A key component of having sound management is the Board's role to manage personnel including co-op staff and external contractors.

In order to keep good staff, co-op Boards need to have a solid understanding of what makes a positive employer-employee relationship. This management workshop will equip you with the knowledge of principles and practice to help ensure the successful management of your co-op.

This workshop covers the following:

- governance vs. management in your co-op
- overview of the five "Core Management Standards"
- the manager's role in the 2020 co-op standards
- the interdependent roles of managers and directors
- working with the board to ensure principled leadership
- recruitment and selection of employees
- managing, motivating and evaluating staff
- the tendering process: scope of work, tendering call/award and managing the project

Duration:
**Full Day
Workshop**

Date: _____

Time: _____

Location: _____