

# Communication STRATEGY TOOL



Providing necessary and important information to those who need it in times of transition.

Complete this form to build the framework of your Communications Strategy:

Purpose for communication:

## WHO WILL RECEIVE IT?

Group 1:

Crafted by:

Date of release:

Method:

Message:

Group 1:

Crafted by:

Date of release:

Method:

Message:

Group 1:

Crafted by:

Date of release:

Method:

Message: